

Union County Airport Authority Agenda 3-10-20

Meeting

- Call to order -4:00PM
- Minutes of the Special meeting.
- Treasures Report, Invoices presented for payment,
- Pres. Report:
 - We are in contract for the purchase of the 1.75 acers. They try to clarify whether a survey has been completed for the land or will be completed by the seller
 - Met with Tim Hensley, Co. Admin., to discuss filling of our board vacancy. Also discussed the possibility of a closer organizational relationship with city government. The commissioners are exploring the possibility of better engaging the city, including examining changes in the airport zoning process.

Committee reports

- Consultant's report; Woolpert, Greg Shuttleworth, Tyler Bicknell (status of grant projects State and Fed.
- SkyVista / AP manager report
 - (Tee hangar repairs, Leases update, other.)
- Old/New business, awarding of bids for taxiway and ramp projects.
- Next meeting 4-13-2020
- Adjourn

UNION COUNTY AIRPORT AUTHORITY
MINUTES
MARCH 10, 2020

The Union County Airport Authority held its regular monthly meeting on Tuesday, March 10, 2020. The meeting was held at the Union County Airport, 760 Clymer Road, Marysville, Oh and was called to order at 4:03 p.m. The following members were present: Mr. John Popio, Mr. Ken Denman, Mr. Bruce Rausch, Mr. Bob Chapman, Mr. Shaun Bailey and Mr. Phillip LaPointe. Mr. Tyler Brickner of Woolpert was in attendance.

Mr. Rausch motioned to accept the minutes as presented and Mr. Denman second. Motion passed. Mr. LaPointe motioned to accept the attached list of bills and Mr. Chapman second. Motion passed.

Mr. Popio reported that he had received an email from Dublin Building Co. who wants to put up a 40 ft structure in Innovation Park. They wanted to ask about airspace restrictions etc. Mr. Popio informed them of zoning as well. Mr. Popio also reported that Union County Prosecutor, Thayne Gray has the contract for the 1.75 acres ready but needs to clarify whether a survey has been completed for the land or will be completed by the seller. Mr. Popio met with Mr. Tim Hensley, Union County Administrator to discuss filling the vacant position on the board due to the resignation of Mr. Mitchell. They also discussed the possibility of a closer organizational relationship with city government. The Commissioners are exploring the possibility of better engaging the city, including examining changes in the airport zoning process.

Mr. Bickner presented the bids that were received on Monday for the paving rehab and lighting. (See documents attached.) Woolpert's recommendation was to award the bid to Strawser Paving. Mr. Denman motioned to award the contract to Strawser Paving and Mr. Bailey second. The motion passed. Mr. Bickner will proceed to get this project underway. Mr. Bickner also gave the monthly report from Woolpert. (see attached)

Mr. Denman motioned to authorize Mr. Popio to execute the application, and accept the grant when awarded from ODOT for \$15,732 for the state share of the Federal Grant for the Master Plan Update. Mr. Chapman second. Motion passed.

No one from Skyvista was present to report from the FBO. Mr. Popio was wondering if they had contacted someone from System 7 Roofing to follow up on issues with the roof work they did and get those concerns resolved. Mr. Popio said that the contract between Skyvista and the Authority was close to being ready to sign. He suggested that the document be signed as is as a new one will need to be negotiated in April of 2021. We have been operating under the letter of intent and it has been working for now. Mr. Popio asked the board to be thinking of the new contract and what the board would like to see added or revised in the new contract. Mr. Rausch also suggested that the board talk with Skyvista to see what their vision for the upcoming term might be. A few things the board might want to add is that someone from Skyvista must attend monthly Authority board meetings, adding some in and out services for T Hangar tenants, revisit the flight school among other things. More discussion on this in the coming months. Mr. Bailey also presented the airport manager position and suggested that the board at least consider hiring a facilities manager to do the upkeep on the T Hangars and other buildings at the airport. This maybe could be part time position to start with but seems like it would be a wise to keep the

county's investment in hangars and buildings in good repair as several hangar doors need repair and some insulation is coming down in some spaces. These things need to be taken care of and at this time are not.

Union County Airport Authority

Page 2

March 10, 2020

Mr. Denman mentioned that some of the hangars are so dark and he would like to see the old bulbs replaced with LED lights that would put out more light with less watt usage and would also last longer. Mr. Popio said that he would order some new bulbs to have on hand when some need replaced and see how they work. Eventually all will be replaced. Mr. Rausch reported that OSU is getting a new broom for snow and that he put the Airport on the list to buy their old one. He stated he thought it could be purchased for \$4-5K.

Mr. Denman motioned to adjourn at 5:03 p.m. Mr. Chapman second. Motion passed. The next meeting will be held on Tuesday, April 14, 2020 and will be held at the Airport.

Respectfully Submitted

Linda K Thrush
Secretary



KMRT - Serving aviation and the business community

760 Clymer Rd.
Marysville, Ohio 43040
937.644.2055
www.kmrt.org

Resolution of the Union County Airport Authority Board

The Union County Airport Authority met in regular session on March 12, 2020 at the Union County Airport, 760 Clymer Road, Marysville, Ohio with the following members present: Mr. John Popio, Mr. Ken Denman, Mr. Bruce Rausch, Mr. Bob Chapman, Mr. Shaun Bailey and Mr. Phillip LaPointe.

Mr. Denman motioned to authorize Mr. Popio to execute the application and accept the grant when awarded from ODOT for \$15,732 for the State share of the Federal Grant for the Master Plan Update to be used in conjunction with the Federal Grant 3-39-0051-024-2019. Mr. Chapman second. Motion passed with the following roll call:

Mr. John Popio	Yes
Mr. Bruce Rausch	Yes
Mr. Ken Denman	Yes
Mr. Bob Chapman	Yes
Mr. Shaun Bailey	Yes
Mr. Phillip LaPointe	Yes

I hereby certify that this is a true and accurate accounting of this resolution

Ms. Linda K Thrush
Union County Airport Authority
Secretary

APPENDIX A

FORMAT FOR APPLICATION LETTER - MATCHING GRANT

James Bryant, Administrator
Office of Aviation
Ohio Department of Transportation
2829 W. Dublin-Granville Road
Columbus, Ohio 43235-2786

RE: FY20 Ohio Airport Program, Matching Grant Application

Dear Mr. Bryant:

The Union County Airport Authority hereby submits an Application for \$15,732 in State Fiscal Year 2020 Grant Funds under the Ohio Airport Grant Program, Matching Grant Application for use at the Union County Airport.

The Grant Funds will be used in conjunction with FAA AIP Grant 3-39-0051-024-2019 for Master Plan Update.

The amount requested from ODOT represents 5% of the total eligible project cost. The sponsor will be responsible for 100% of any or all non-eligible items. The final eligible project breakout is 90% FAA, 5% sponsor and 5% ODOT:

Total project value:	\$314,646
Total eligible project value:	\$314,646
FAA share (90%):	\$283,181
Applicant share (5%):	\$ 15,733
ODOT share (5%):	\$ 15,732

The following documents have been included:

- A certified copy of a resolution from Union County Airport Authority authorizing the submission of this application to ODOT.
- Signed copy of the Standard Assurances required by the Ohio Airport Grant Program, Matching Grant Application (Appendix B).
- Copy of the executed FAA Grant.

Should you have any questions or need further information, please contact John Popio, 760 Clymer Rd. Marysville, OH 43040, johnpopio@gmail.com, (614) 205-0595.

Respectfully,

Enclosures:

WOOLPERT PROGRESS REPORT

March 10, 2020

The following is a summary of items/task we worked on during the past month.

1. On March 9th at 4:00pm opened bid proposals for the Taxiway rehab and lighting. Received 3 bids for the Apron Rehabilitation, Strawser Paving, Goodwin Services, and Park Enterprises. All 3 bids were under the Engineer's Estimate, Strawser is the apparent low bidder Base Bid - \$631,266.71, Additive Bid - \$71,436.25. A recommendation to award was sent to John today and can upload both to Black Cat this week before the March 16th deadline.
2. Master Plan is progressing, inventory has begun and meetings with local tenants and important individuals will need to occur. The authority will need to provide a list of the individuals that need to be present so we can coordinate the meetings.
3. Roy Currie, FAA Airspace Program Evaluation Specialist, responded to the most recent inquiry for the Nighttime Approaches. Still no news however he said that he will include the chain of emails so "people can get their eyes on it". He did say he doesn't really know if there is a way to expedite the process and he doesn't know the timeline since its his first mitigation package.



March 10, 2020

Mr. John Popio
 Union County Regional Airport Authority
 760 Clymer Rd.
 Marysville, Ohio 43040

RE: Union County Regional Airport Authority
 Union County Airport
 ODOT Grant #'s 20-13 & 20-14
 Bid Recommendation –Taxiways B1 and B2 Rehabilitation and Lighting

Dear Mr. Popio:

The bid opening for the Rehabilitate Taxiways B1 and B2 and Lighting was held on March 9th, 2020 at 4:00pm. The two schedules bid were for the base bid and an additive bid that included apron rehabilitation in front of the airport terminal. The results are presented below.

The 3 bidders that submitted were:

- Goodwin Services, LLC; 17000 Raymond Rd., Marysville, OH 43040
- Park Enterprise Construction Co., Inc.; 560 Barks Road West, Marion, OH, 43302
- Strawser Paving Company; 1595 Frank Rd, Columbus, OH 43223

The bid summary for Taxiways B1 and B2 Rehabilitation and Lighting is as follows:

	ENGINEER'S ESTIMATE	Strawser Paving Company	Goodwin Services, LLC	Park Enterprise Construction Co. Inc
Base Bid	\$734,762.50	\$631,266.71	\$637,848.06	\$707,622.50
Additive Bid	\$83,650.00	\$71,436.25	\$68,692.90	\$64,903.50
Total	\$818,412.50	\$702,702.96	\$706,540.96	\$772,526.00

We have reviewed the itemized bid proposal for each bidder and have identified no errors in extensions and summations which would influence the outcome of the bid. Rounding errors were found in the bid amounts of the Goodwin Services, LLC documents. These rounding errors were corrected and highlighted green on the Bid Tabulation.

Woolpert, Inc.
 One Easton Oval, Suite 400
 Columbus, OH 43219-6062
 614.476.6000

The bid submitted by Strawser Paving Company is 14% under the engineer's estimate. Goodwin Services, LLC is 13% under the engineer's estimate and Park Enterprise Construction is 5% under the engineer's estimate.

In the review of the apparent low bidder, Strawser Paving Company, they provided a complete bid proposal without error or omission. Items verified were:

- Bid bond of 5% provided
- Proposal was accurately and completely filled out
- Non-collusion affidavit completed and provided
- Buy American Compliance
- DBE Goal of equal or greater than the required goal of 7.83%
- Has prior experience with projects of similar nature, and cost
- Has not been debarred (verified by reviewing the Excluded Parties List System website)

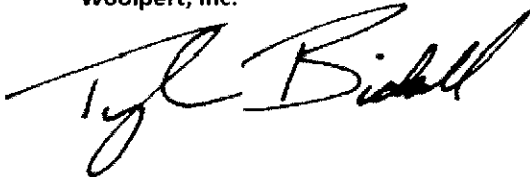
Woolpert recommends submitting a grant application to the Ohio Department of Transportation that is equal to this or in excess of this bid amount. Upon award for the full amount of state funds and based upon our review of the bid proposals, the Engineer's recommendation is to award Base Bid and Additive Bid 1.

Our recommendation is contingent upon review and concurrence by the Union County Regional Airport Authority and the Ohio Department of Transportation – Aeronautics Division as well as availability of grant funding. If you have any questions or need additional information, please contact Mr. Tyler Bicknell with Woolpert.

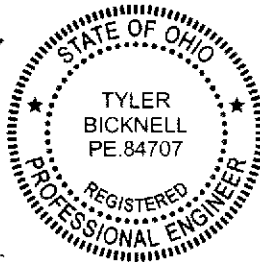
If you have any questions, please contact me.

Sincerely,

Woolpert, Inc.



Tyler Bicknell, PE
Project Manager



Attachments:

Taxiways B1 and B2 Rehabilitation and Lighting Bid Tabulation